

MINUTES

University Curriculum Committee for Liberal Education (UCCLE)
October 8, 2008, 2:15 – 2:50 p.m., Dogwood Room, 141 Squires Student Center

Members Present: Jim Collier, Betty Fine, Leon Geyer, Lisa McNair, Marlene Preston, Donna Cassell Ratcliffe, Susanna Rinehart, Joe Scarpaci, Ray Van Dyke, Cindy Wood

Guests Present: Bonnie Alberts

Members Absent: Logan Byrne, Ron Daniel, Clare Dannenberg, David Ford, Carolyn Meier, Chris Mortweet, Esti Sheinberg, Joe Sirgy, Bruce Vogelaar, Yonsenia White

1. **CALL TO ORDER** – Chair Geyer called the meeting to order at 2:15 p.m. in the Dogwood Room, 141 Squires Student Center.
2. **APPROVAL OF AGENDA** – A motion was made and seconded to approve the Agenda. The motion passed.
3. **DISTRIBUTION OF APPROVED MINUTES FROM SEPTEMBER 3, 2008**
4. **ELECTION OF VICE CHAIR** - It was agreed to postpone the election of the Vice Chair until the November 5, 2008, meeting allowing time for committee members to recruit a candidate for the position.
5. **WORKING GROUPS**

a. Proposal Review – Marlene Preston, Convener

Ms. Preston discussed the Working Group's ideas for possible changes to the proposal guidelines and asked the following questions of the committee:

- i. Should only approved courses be submitted to UCCLE for consideration by the CLE? (thereby eliminating one of the two proposal forms)
- ii. What do you consider a 'significant' number of goals to be achieved in any one area? Is two-thirds significant?
- iii. Should 4000-level courses be offered in the CLE?
- iv. Should active learning be an expectation for CLE courses as it pertains to class size and interaction?
- v. How should the writing component be handled in CLE courses?
- vi. With the expectation that CLE courses be taught by 'regular faculty,' should there be a specified level required of the GTA teaching CLE courses?

Following a lengthy discussion it was agreed that the working group proceed with their suggested changes for the proposal guidelines and present them to the committee at its next meeting on November 5, 2008.

Due to the planned shortness of this meeting, the remaining items on the agenda were not discussed.

b. Assessment – Jim Collier

c. Planning and Direction – Cindy Wood

6. OLD BUSINESS – None

7. NEW BUSINESS – OBSERVATIONS FROM THE CHAIR – None

8. **ADJOURNMENT** – A motion was made and seconded to adjourn the meeting at 2:55 p.m. Motion passed.
9. **PROCEED TO SQUIRES BRUSH MOUNTAIN ‘A’** – Provost Mark McNamee, *Undergraduate Education at VT.edu*

Submitted by Bonnie Alberts
Recording Secretary for UCCLE
CLE Website: <http://www.cle.prov.vt.edu/>