

MINUTES

**University Curriculum Committee for Liberal Education (UCCLE)
December 3, 2008, 2:30-3:30 p.m., Hillcrest Hall Conference Room**

Members Present: Jim Collier, Ron Daniel, Clare Dannenberg, Elizabeth Fine, Lisa McNair, Carolyn Meier, Marlene Preston, Susanna Rinehart, Joe Scarpaci, Ray Van Dyke, Yonsenia White, Cindy Wood

Guests Present: Kate Drezek, Bonnie Alberts

Members Absent: Logan Byrne, David Ford, Leon Geyer, Chris Mortweet, Donna Cassell Ratcliffe, Esti Sheinberg, Joe Sirgy, Bruce Vogelaar

1. **CALL TO ORDER** – Vice-Chair Preston chaired the meeting in the absence of Chair Geyer. The meeting was called to order at 2:30 p.m. in the Hillcrest Hall Conference Room.
2. **APPROVAL OF AGENDA** – A motion was made and seconded to approve the Agenda. The motion passed.
3. **DISTRIBUTION OF APPROVED MINUTES FROM NOVEMBER 5, 2008**
4. **WORKING GROUPS**
 - i. Proposal Review – Carolyn Meier, Convener
 - a. Electronic approval of HORT 2184, *Globalization in Horticulture, Area 7*, occurred on November 17, 2008.
 - b. Second Reading – ME 4664 *Introduction to Global Collaborative Engineering Design, Area 7*. This course proposal does not fit the overall goals of the CLE (broad base of knowledge and exposure to multiple disciplines). It has numerous prerequisites and co-requisites and is geared for in-depth study by students in one major rather than the development of a broad base knowledge across disciplines. The course is also not accessible for a non-major; therefore, not a CLE course.

On a motion made, seconded, and unanimously approved, the proposal for ME 4664 *Introduction to Global Collaborative Engineering Design, Area 7*, was denied approval for the CLE by the UCCLC. A letter will be sent to Dr. Bohn from Chair Geyer stating the course proposal has been denied by the UCCLC.
 - c. Approval of CLE Course Proposal Guidelines – As presented by the Proposal Review Working Group, the CLE Course Proposal Guidelines were discussed as a replacement for the existing guidelines. A motion was made, seconded and approved unanimously, to approve the revised CLE Course Proposal Guidelines. The Guidelines will be posted on the CLE website.
 - ii. Assessment – Jim Collier, Convener
 - a. Jim met with Ray Van Dyke, Director of the Office of Academic Assessment but has not met with his Assessment Working Group since the last UCCLC meeting. He plans to do so in January 2009.
 - iii. Planning and Direction, Cindy Wood, Convener
 - a. ViEWS Departmental Plans – After lengthy discussion regarding the ownership of ViEWS Departmental Plans, Cindy Wood volunteered to develop a recommendation to the Commission on Undergraduate

Studies and Policies (CUSP) for a review and update of VirginiaTech's ViEWS requirements. She will then submit her draft to the UCCLE membership for their review before the January UCCLE meeting.

5. OLD BUSINESS –

- a. Pathways discussion was tabled until the January 2009 UCCLE meeting.

6. NEW BUSINESS – OBSERVATIONS FROM THE CHAIR – None

7. ADJOURNMENT – A motion was made and seconded to adjourn the meeting at 3:30 p.m. Motion passed.

Submitted by: Bonnie Alberts
Recording Secretary for UCCLE

CLE Website: <http://www.cle.prov.vt.edu/>