

MINUTES
University Curriculum Committee for Liberal Education (UCCLE)
May 2, 2007 (April 25, 2007 Meeting Rescheduled)
2-3:00 p.m. – 122 Hillcrest Hall
UCUE Conference Room

Members Present: Quinton Nottingham, Ron Daniel, Clare Dannenburg, Monique Dufour, Joe Eska, Elisabeth Klughardt, Marlene Preston, Phil Radtke, and Esti Sheinberg

Guests Present: Susanna Rinehart, Ray Van Dyke, and Bonnie Alberts

Members Absent: Jeff Connor, Donna Dunay, David Ford, Ginney Fowler, Leon Geyer, Neil Hauenstein, Bob Jones, Carolyn Meier, Donna Cassell Ratcliffe, Bonnie Rosen, and Cindy Wood

1. CALL TO ORDER – The meeting was called to order at 2:00 p.m. in the UCUE conference room of 122 Hillcrest Hall, by Committee Chair Quinton Nottingham.

2. APPROVAL OF AGENDA – There were no additions or corrections to the May 2, 2007, Agenda.

3. DISTRIBUTION OF APPROVED MINUTES FROM MARCH 28, 2007

4. PROPOSAL REVIEW SUBCOMMITTEE

Marlene Preston recommended approval of the following course:

- **GEOG 3254 – Geography of East Asia** – New course for Area 7, effective Summer 2007

The GEOG 3254 Proposal, Geography of East Asia, New course for Area 7, effective summer 2007, was approved electronically, and includes clarification received from the department concerning questions the Proposal Review Subcommittee submitted to the department. The clarifications are stated below:

1. Class size and provisions for student interaction

Like Geography 1014: World Regions (that class that has about 600 persons per semester and is in both core 3 and 7), this class will be aimed at 300-500 students per section taught at least once per year (summer II this year to kick it off).

John intends to model the in-class portion after his World Regions so he will involve students in discussion (he has an amazing ability to do that with large groups because he makes students feel very comfortable in his class). He will also have them participate in web-based on-line assignments such as East Asian current events scavenger hunts, readings and written assignments on those readings.

2. Use of writing assignments (which of course would vary according to class size)

As noted above, the class all participates in written assignments on current events by answering a 10-10 project. These projects involve reading English language newspapers from the East Asia region and answering 10 questions based integration of those readings. This aspect counts 10-20% of the grade. John also offers essay versions of the exams to those who prefer them over op-scan gradable versions. The choice is up to the students so some are likely to take this option.

3. Appropriateness of the class for non-majors (Prerequisites are recommended?)

The purpose of the class is to provide an introduction to East Asia. While it might be useful for students to have had World Regions prior to this class, the class will be designed to accommodate the students who are taking their first geography class. The geography department makes all of its regional offerings at the 3000 level to assure a bit more maturity in the students, not to assure prior knowledge of the regions.

Note -- While it is not required as part of the proposal, sometimes the committee gets a better understanding of a course if we can see the assignments and weights of those assignments.

One particular requirement of the class is that 15% of the grade is based on mandatory attendance at East Asian Cultural events. These might be through the university, the International Student association, or outside the university (Chinese New Year Celebration, Films etc.) This requirement assures that the students come in contact with students or other persons and from East Asia.

5. UNFINISHED BUSINESS

- a. **ViEWS Update** – Chair Nottingham reported the following as it pertains to the submission of required ViEWS Plans to the UCCLE from all university departments:
- Two (2) departments have approved Plans but have not sent an electronic copy as requested
 - Seven (7) departments do not have approved Plans
 - Seven (7) Plans are currently being reviewed or have been returned to their department for further clarification

For Plans not received, the committee agreed that Department Heads be contacted once again to encourage the submission of their ViEWS Plans, and the committee offer assistance to the department, if necessary.

- b. **Area 2 AFST 1714 – SOC 2024 ‘linkage’ Update** – Chair Nottingham reported that he contacted Marvin Foushee, Associate Registrar, concerning the linkage between SOC 2024 and AFST 1714 in the list of Area 2 courses, and directed him to remove SOC 2024 as an Area 2 course since SOC 2024 is not approved as a stand-alone Area 2 course. However, Susanna Rinehart felt the removal of SOC 2024 from the Area 2 listing may cause problems for the Sociology Department with respect to student enrollment and their plans for teaching the course during the summer sessions. Susanna felt the course should be reinstated in the Area 2 listing.

Ms. Rinehart had spoken with John Ryan, Chairman of the Department of Sociology, before the committee meeting concerning the linkage, and Dr. Ryan does not feel the two (2) courses should be linked, and that SOC 2024 could be a ‘stand alone’ course in Area 2.

After a long discussion, it was decided that Susanna Rinehart would contact John Ryan to request that a formal proposal be submitted to the UCCLE requesting SOC 2024 be listed as an Area 2 course. Upon receipt of the proposal, the Proposal Review Subcommittee will expedite approval so that the change would be effective for Summer 2007. Chair Nottingham stated he would contact Marvin Foushee and ask him to reinstate SOC 2024 under Area 2 and have an electronic vote of the entire committee recommending approval of SOC 2024 as an Area 2 course.

6. NEW BUSINESS - None

7. ADJOURNMENT - The meeting was adjourned at 2:25 p.m.

Submitted by:

Bonnie Alberts
Recording Secretary for UCCLE