

**MINUTES**  
**University Curriculum Committee for Liberal Education (UCCLE)**  
**March 28, 2007**  
**3:30 – 4:30 p.m. – 201H Burruss Hall**

- Members Present:** Quinton Nottingham, Donna Dunay, Joe Eska, Ginney Fowler, Neil Hauenstein, Bob Jones, Elisabeth Klughardt, Carolyn Meier, Marlene Preston, Phil Radtke, Bonnie Rosen, Esti Sheinberg, Karen Strickler (for Ron Daniel), and Cindy Wood
- Guests Present:** Susanna Rinehart, Ray Van Dyke, and Bonnie Alberts
- Members Absent:** Jeff Connor, Ron Daniel, Clare Dannenburg, Monique Dufour, David Ford, Leon Geyer, and Donna Cassell Ratcliffe

1. **CALL TO ORDER** – The meeting was called to order at 3:30 p.m. in the President’s Conference Room, 210H Burruss Hall, by Committee Chair Quinton Nottingham.
2. **APPROVAL OF AGENDA** – A motion was made and seconded to approve the March 28, 2007, Agenda. The motion carried.
3. **DISTRIBUTION OF APPROVED MINUTES FROM FEBRUARY 28, 2007**
4. **PROPOSAL REVIEW SUBCOMMITTEE**

A motion was made and seconded that the following proposal be submitted to the Proposal Review Subcommittee for First Reading:

- **GEOG 3254** – Geography of East Asia – New course for Area 7, effective summer 2007

**5. REPORT FROM PLANNING AND DIRECTION SUBCOMMITTEE – Susanna Rinehart**

Susanna Rinehart reported that the CLE Pilot Program has five (5) students and Ms. Rinehart’s initial meeting with the students was excellent. She stated that another invitation may be sent to students in the fall, but at present, she is pleased with the group.

**6. UNFINISHED BUSINESS**

- a. **ViEWS Update** – Chair Nottingham reported the following as it pertains to the submission of required ViEWS Plans from all university departments:
  - Six (6) departments have approved Plans but have not sent an electronic copy as requested
  - Eight (8) departments do not have approved Plans
  - Five (5) Plans are currently being reviewed by the Proposal Review Subcommittee

Cindy Wood suggested that departments be given assistance regarding the development of ViEWS Plans other than the examples that are posted on the VT website.

There is an April 30, 2007, deadline for departments to submit their ViEWS Plans.

- b. **UCCLE Resolution 2006-2007A to Change Membership (Tabled item from 2/28/07 UCCLE meeting)** – Chair Nottingham distributed the *Resolution to Update the Membership of the UCCLE (UCCLE Resolution 2006-2007A)* for the committee’s review. A copy of the Resolution is attached to these Minutes.

The updated Resolution includes the following **changes** to the current UCCLE membership:

- i. Four (4) Ex-Officio members as follows:
  - a. Provost & Vice President for Academic Affairs or designee
  - b. Associate Provost for Undergraduate Education
  - c. Assistant Provost for Liberal Education & University Studies
  - d. Director of Academic Assessment
- ii. One (1) representative selected by the Vice President for Student Affairs for a three (3) year term, eliminating the position as an ex-officio position.
- iii. One (1) AP Faculty Representative from the University Libraries for a three (3) year term.

After a short discussion, a motion was made and seconded to approve the *UCCLE Resolution 2006-2007A to Update the Membership of the UCCLE*. The motion carried.

## **7. NEW BUSINESS**

- a. Area 2 AFST 1714 – SOC 2024 ‘Linkage’ – Chair Nottingham discussed the problems related to the Area 2 AFST 1714 – SOC 2024 linkage. Currently, AFST 1714 is a stand-alone course in the ‘core,’ but SOC 2024 is not a stand-alone course and is linked to AFST 1714. Dr. Nottingham spoke with Marvin Foushee, Associate Registrar, regarding the issue. Mr. Foushee indicated that the issue was discussed by the UCCC several years ago, but the committee did not make a change at that time. Susanna Rinehart suggested that the departments be contacted, and she offered to investigate the situation.
- b. The last meeting of the UCCLE for academic year 2006-07 will be on Wednesday, April 25, 2007, 3:30-4:30 p.m., 210H Burruss Hall (President’s Conference Room).

## **8. ADJOURNMENT**

A motion was made and seconded to adjourn the meeting at 4:04 p.m. The motion carried.

Submitted by:

Bonnie Alberts  
Recording Secretary for UCCLE