

MINUTES

UNIVERSITY CURRICULUM COMMITTEE FOR LIBERAL EDUCATION (UCCLE)

October 18, 2006

8:45 – 9:45 a.m. – 325 Burruss Hall

Members Present: Quinton Nottingham, Kathryn Clark Albright, Jeff Connor, Ginney Fowler, Leon Geyer, Neil Hauenstein, Elisabeth Klughardt, Marlene Preston, Phil Radtke, Bonnie Rosen, Esti Sheinberg, Cindy Wood

Guests Present: Monique Dufour, Bob Jones, Susanna Rinehart, Ray VanDyke, Michael O'Brien, Bonnie Alberts

Members Absent: Ron Daniel, Clare Dannenberg, Peter Doolittle, David Ford, Carolyn Meier, Donna Cassell Ratcliffe

1. **CALL TO ORDER** - The meeting was called to order at 8:45 a.m. by Committee Chair Quinton Nottingham.
2. **APPROVAL OF AGENDA** - Chair Nottingham asked if there were any changes or additions to the Agenda. He indicated that item #4, *Introduction of Committee Members*, should be deleted. A motion was made and seconded to approve this change and approve the Agenda. The motion carried.
3. **DISTRIBUTION OF APPROVED MINUTES FROM SEPTEMBER 20, 2006**
4. **COMMITTEE ORGANIZATION AND OPERATIONS**
 - a. **Subcommittee Conveners** – Marlene Preston agreed to be Convener of the Proposal Review Subcommittee, while also serving on the Planning & Direction Subcommittee; however, priority will be given to the Proposal Review Subcommittee if there are conflicts. Ray VanDyke and Susanna Rinehart agreed via e-mail after the September meeting to be conveners for the Assessment and P&D Subcommittees, respectively.
 - b. **Election of Vice Chair** – Phil Radtke was nominated for the Vice Chair ballot. A motion was made and seconded to elect Phil Radtke as Vice Chair of the UCCLE for 2006-07. The motion carried.
5. **REPORT FROM PROPOSAL REVIEW GROUP –**

First Reading – The following course proposal was distributed to UCCLE members at the September 20, 2006, meeting. Copies were mailed to those unable to attend.

BC 3115-3116, Building Culture, A History of Construction, Area 2 and Area 6, effective Spring 2007. Michael O'Brien, Professor of Architecture, was present at the meeting to discuss the changes made to the Proposal for BC 3115-3116, which was distributed at the September 20, 2006, meeting. After a discussion and question period, Dr. O'Brien was asked to obtain clarification regarding satisfying Areas 2 and 6 in the Proposal. He agreed to obtain the requested information from the Department and submit it to Chair Nottingham as soon as possible.

 - Proposal to approve for first reading, BC 3115-3116, Building Construction, A History of Construction, Area 2 and Area 6, effective Spring 2007. Motion carried.
6. **PLANNING AND DIRECTION SUBCOMMITTEE** – Susanna Rinehart, Convener of the Planning and Direction Subcommittee reported that the subcommittee held their organizational meeting Tuesday, October 17, 2006. The minutes of that meeting will be distributed to the members of the UCCLE when available. The Subcommittee will use the *2006-07 University Core Curriculum Guide*, and the *Ad Hoc Core Curriculum Steering Committee Report of May 17, 2005*, to help guide its agenda. Potential methods of collecting data and/or using existing data to obtain valuable information about the current Curriculum for Liberal Education were discussed. Surveying advisors regarding their attitudes toward (and understanding of) the CLE, and determining the difference between enrollment numbers and actual requests by students for courses were also discussed. Wanda Dean, Registrar, and Kristen Bush, Director of Institutional Research, are willing to assist

with the provision and interpretation of acquired data. Two (2) working groups of the Subcommittee were formed:

- a. **CLE (Re)Visioning and Defining** – This group will work on an institutional definition of Liberal Education and articulate learning outcomes for the Curriculum for Liberal Education.
- b. **CLE Data Analysis/Gathering** – This group will examine current available data to determine what data we might gather or request concerning the existing structure, content, delivery, etc., of the existing Curriculum for Liberal Education, with an eye toward identifying where changes/alterations might need to be considered.

The Subcommittee will meet again before the next UCCLE meeting in November.

7. **OLD BUSINESS**

Status of Name Change Resolution – At the University Council meeting on October 2, 2006, the Name Change Resolution was approved. The name of the University Core Curriculum has been changed to the *Curriculum for Liberal Education (CLE)*. The name of the University Core Curriculum Committee is now the *University Curriculum Committee for Liberal Education (UCCLE)*.

8. **OTHER BUSINESS**

- a. **Finance ViEWS Proposal** - After an extensive discussion and overview by Monique Dufour concerning the Committee's accomplishments in the spring of 2006 for this Proposal, this item was tabled until the November 15, 2006, UCCLE meeting, pending the acquisition of department proposals retained in the Provost's Office. It was estimated that ten to twelve (10-12) departments have not yet submitted a Proposal, and noted that the weakest part of the submitted Proposals was 'assessment.' Neal Hauenstein, last year's Chair, will forward all files relating to ViEWS to Chair Nottingham.

Chair Nottingham asked that the Committee approve the Finance Department's ViEWS Proposal. Since this was extensively reviewed by both Quinton Nottingham and Monique Dufour, a motion was made and seconded to approve the Proposal. The motion carried.

- b. **Core Curriculum Initiatives and VT Pathways** – Susanna Rinehart – Ms. Rinehart discussed the draft version of VT Pathways website which has been circulated among a selected group of faculty, administrators, and students, for their review and comments. Ms. Rinehart is convening a group to move the VT Pathways language forward.

First Year Experience Program – Ms. Rinehart is conducting a content analyses of the various First Year Experience programs and courses currently available at VT.

Quality Enhancement Plan (QEP) – QEP is part of the SACS Reaccreditation process and will most likely be focused on Liberal Education.

- c. **Office of Assessment Update** – Ray VanDyke – This item was tabled until the next UCCLE meeting on November 15, 2006.
- d. **Review “Student-Defined Liberal Education Option at VT” (P&D Subcommittee)** – This option needs UCCLE approval so it can be submitted to the Planning and Direction Subcommittee. A motion was made and seconded to approve the Student-Defined Liberal Education Option at VT and submit it to the Planning and Direction Subcommittee for their review. It was agreed that the concept of the option, the logistics, and faculty involvement in this option will be fully explained. The motion carried. It was agreed by Susanna Rinehart that this would be an agenda item for the next P&D Subcommittee meeting to be held prior to November 15, 2006.
- e. **Future Meeting Dates:**

November 15, 2006	8:45 – 9:45 a.m.	325 Burruss Hall
December 7, 2006	8:45 – 9:45 a.m.	325 Burruss Hall

9. **ADJOURNMENT** – The meeting was adjourned at 9:45 a.m.

Submitted by Bonnie Alberts, Recording Secretary