

MINUTES

University Curriculum Committee for Liberal Education (UCCLE) November 5, 2008, 2:30-3:30 p.m., Hillcrest Hall Conference Room

Members Present: Ron Daniel, Clare Dannenberg, David Ford, Carolyn Meier, Marlene Preston, Donna Cassell Ratcliffe, Joe Scarpaci, Esti Sheinberg, Ray Van Dyke, Yonsenia White, Cindy Wood

Guests Present: Bonnie Alberts

Members Absent: Logan Byrne, Jim Collier, Elizabeth Fine, Leon Geyer, Lisa McNair, Chris Mortweet, Susanna Rinehart, Joe Sirgy, Bruce Vogelaar

1. **CALL TO ORDER** – Cindy Wood chaired the meeting in the absence of Chair Geyer. The meeting was called to order at 2:30 p.m. in the Hillcrest Hall Conference Room.
2. **APPROVAL OF AGENDA** – A motion was made and seconded to approve the Agenda, following a change in the reporting order of the Working Group reports. The motion passed.
3. **DISTRIBUTION OF APPROVED MINUTES FROM OCTOBER 8, 2008**
4. **ELECTION OF VICE CHAIR** – A motion was made, seconded, and approved unanimously, to elect Marlene Preston Vice Chair of the UCCLE for 2008-09 by acclamation.
5. **WORKING GROUPS**
 - i. Planning & Direction – Cindy Wood, Convener
 - a. ViEWS Plans - Cindy Wood summarized items discussed at the most recent P&D meeting. Prior to this meeting Leon Geyer distributed an e-mail concerning CUSP's return of the responsibility of departmental ViEWS Plans to UCCLE. CUSP feels that if left with the departments, the ViEWS requirement will not be enforced. The Writing Intensive component was also discussed at the P&D meeting, and even though it is no longer a part of Area 1, it is incorporated in many CLE courses.

The committee discussed whether or not the ViEWS requirement should continue, and if so, who would have the responsibility of enforcing it. It was suggested that Peter Doolittle be contacted concerning the vacated Writing Coordinator position.
 - b. Working Group for Diversity Requirement - The Provost has approved the organization of a campus working group to deal with the new diversity requirement issue. This group contains four (4) members of the UCCLE membership: Susanna Rinehart, Marlene Preston, Ray Van Dyke, and Yonsenia White. The working group will meet on November 19, 2008, and will work closely with the UCCLE. Current CLE courses could be used for this requirement.
 - ii. Proposal Review – Marlene Preston, Convener
 - a. First Reading: ME 4664 - *Introduction to Global Collaborative Engineering Design, Area 7-Recommended for approval of First Reading*

This proposal was recommended for First Reading; however, the committee would like to discuss this proposal at its next meeting due to it many pre-requisites. At that time, the committee will decide whether or not this proposal should be included in the CLE.

- b. First Reading: HORT 2184 – *Globalization and Horticulture, Area 7*

Recommended for approval of First and Second Reading

This proposal was recommended for First and Second Reading; however, the Working Group recommended that the proposal be approved electronically one (1) week following the meeting, giving members an opportunity to review the proposal completely. Bonnie Alberts (Recording Secretary) will e-mail the proposal to UCCLE members on November 12, 2008, for their electronic approval.

- c. Marlene Preston will resend the proposed changes to the *CLE Course Proposal Guidelines* and asked the committee for their comments. It will be voted on at the December 3, 2008, meeting.

iii. Assessment – Jim Collier, Convener – No report.

6. OLD BUSINESS – None

7. NEW BUSINESS – OBSERVATIONS FROM THE CHAIR – None

8. ADJOURNMENT – A motion was made and seconded to adjourn the meeting at 3:30 p.m. Motion passed.

Submitted by: Bonnie Alberts
Recording Secretary for UCCLE

CLE Website: <http://www.cle.prov.vt.edu/>